



Broward Junior Academy
 201 NW 46th Ave
 Plantation, FL 33317
 (954)316-8301 • Fax (954)316-8303

APPLICATION FOR SUMMER CAMP EMPLOYMENT

Broward Junior Academy was established to provide a christian learning environment for its students, with the responsibility of guiding each one of them in developing a meaningful relationship with God, family, and community..

If you require any special reasonable accommodation(s) in completing this Application, in interviewing, or in otherwise participating in the employee selection process, please advise the Human Resources Department.

Last Name	First Name	Middle Name	
Street Address	City	State	Zip
Mailing Address	City	State	Zip
Telephone # ()		Cellular Phone # ()	
Date of Application ()		E-mail Address	
Referral Source <input type="checkbox"/> Self			

- | | | | |
|-----------------------------------|-----------------------------------|--|--|
| <input type="checkbox"/> School | <input type="checkbox"/> Employee | <input type="checkbox"/> BJA's Website | <input type="checkbox"/> Advertisement-Source: _____ |
| <input type="checkbox"/> Job Fair | <input type="checkbox"/> Friend | <input type="checkbox"/> Other | _____ |

Name of person who referred you _____

Are you legally eligible to work in the United States? Yes No

Are you under age 18? Yes No (If yes, you will be required to submit a work permit)

Have you previously filled out an application with the BJA? Yes No If yes, when? Were _____
 you previously employed with a BJA? Yes No If yes, when? _____ where? _____

If related to anyone in the BJA's employ, state name, department, and relationship

EMPLOYMENT DESIRED

Which age group do you prefer to work with?

- | | |
|---|--|
| <input type="checkbox"/> 4-5 years olds | <input type="checkbox"/> 6-7 year olds |
| <input type="checkbox"/> 8-10 year olds | <input type="checkbox"/> 11-13 year olds |
| <input type="checkbox"/> 14 year olds | |

Campers ages (3-4) (5-7) (8-10) (11-13) (14-16)

- Unit Director
- Senior Counselor

Camp Employees (campers ages 4-14)

- | | |
|---|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> Camp Nurse <input type="checkbox"/> Office <input type="checkbox"/> Unit Director <input type="checkbox"/> Senior Counselor <input type="checkbox"/> Broadcasting-Radio & Tv Broadcasting-Video Production- Videography-Photography <input type="checkbox"/> Adobe-Photoshop-After Effects-Illustrator-Premier-Indesign-Dreamweaver-Fireworks-Lightroom <input type="checkbox"/> Music <input type="checkbox"/> Music: <input type="checkbox"/> Academic-Math-Reading-Science-Art&Craft <input type="checkbox"/> Sport & Games <input type="checkbox"/> Food Service <input type="checkbox"/> Housekeeping <input type="checkbox"/> Business Training-Quickbooks-Account Payable-Account Receivable-Advertising-Marketing | <p>Program Coordinator:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Academic <input type="checkbox"/> Broadcasting <input type="checkbox"/> Music <input type="checkbox"/> Adobe <input type="checkbox"/> Arts & Crafts <input type="checkbox"/> Spiritual Activities <input type="checkbox"/> Business-Training <input type="checkbox"/> Drama <input type="checkbox"/> Other: _____ |
|---|--|

EMPLOYMENT RECORD

List all previous employers, starting with your most recent employer. Attach additional pages if necessary. Include self-employment, summer and part-time jobs. You may also include any verifiable volunteer work. Please be as accurate as possible since we contact past employers for reference purposes. You may include your resume with this application; however, please also complete this Employment Record section.

Company Name: Address:	Supervisor's Name Supervisor's Phone #	Dates Employed From: To:
Job Position(s)	Final Pay	Duties & Job Responsibilities
What did you like most about your position?	What did you like least about your position?	Reason for Leaving?

Company Name: Address:	Supervisor's Name Supervisor's Phone #	Dates Employed From: To:
Job Position(s)	Final Pay	Duties & Job Responsibilities
What did you like most about your position?	What did you like least about your position?	Reason for Leaving?

Company Name: Address:	Supervisor's Name Supervisor's Phone #	Dates Employed From: To:
Job Position(s)	Final Pay	Duties & Job Responsibilities
What did you like most about your position?	What did you like least about your position?	Reason for Leaving?

If currently employed, why do you desire to change your position? _____

Are you employed now? Yes No May we contact your current employer? Yes No

Is there any other job-related information you want us to know about you? _____

AREAS OF EXPERTISE & INTEREST

Please rank the following activities that interest you

1 = Familiarity with activity; not qualified to teach ▪ 2 = Qualified to be an assistant

3 = Excellence in activity/no teaching experience ▪ 4 = Proficiency in activity/able to teach/qualified expert

LAND SPORTS

- Baseball
- Basketball
- Tennis
- Football
- Soccer
- Frisbee
- Others

Business Training

- Quickbooks
- Account Payable
- Account Receivable
- Advertising
- Marketing
- Web Design

WATER SPORTS

- Swimming
- Canoeing
- Fishing
- Kayaking

VISUAL ARTS

- Basketry
- Painting
- Photography
- Drawing
- Videography

Adobe Training

- Photoshop
- After Effects
- Premiere
- Dreamweaver
- Illustrator
- Fireworks
- Lighthouse

THEATRE/MUSIC

- Acting
- Music
- Play Writing
- Instruments*

*Please list:

OUTDOOR LIFE

- Backpacking
- Hiking
- Fire Building
- Outdoor Cooking
- Camp Crafts

SCIENCE & NATURE

- Astronomy
- Gardening
- Plant
- Nature Art

PHYSICAL

- Weights
- Aerobics
- Yoga

ROPES COURSE

- Adventure Games
- Climbing (Rock/Tower)

MISCELLANEOUS

- New Games
- Foreign Language
- Newspapers/Publishing
- Digital Video
- Production

OTHER – Please list any special training, certifications, & expiration dates.

EDUCATION

	School Name	City/State	Major Course/ Subject	Circle Last Year Completed	Degree
High School/ Prep				9 10 11 12	
College				1 2 3 4	
Graduate Work				1 2 3 4	
Other				1 2 3 4	

REFERENCES

List at least three character references that know you well and can attest to your abilities and suitability for BJA employment (*one reference MUST be a family member*).

Name	Address	Occupation/ Relationship to You	Telephone Number	# of Years Known

ESSAYS

Please answer the following questions. Use a separate piece of paper if necessary.

Describe your experience working with children and/or adults in a group setting.

Please recall a challenging situation working with children. How did you handle it? What did you learn?

Describe your experiences, positive or negative, as a camper/camp staff member. If you have no prior camp experience, describe how you think the ideal experience should be.

What qualifies you for the specific position for which you are applying? Why should you be considered over someone else?

Why do you want to work at BJA summer camp?

Comments or other information/considerations.

APPLICANT'S AGREEMENT AND RELEASE

*****Please Read Before Signing*****

Employment at Will I understand and agree that if hired, my employment will be at-will in nature and may be terminated, with or without cause, at any time, by myself or Broward Junior Academy. I also understand that this written statement supersedes any and all oral representations made by agents or representatives of Broward Junior Academy.

It is my understanding that this employment application, or the granting of an oral interview, does not represent a contract of employment or a promise of future benefits.

Release I hereby authorize any former employer, any person, firm, corporation, school, or any government agency to answer any and all questions and to release or provide any information within their knowledge or records. I agree to hold Broward Junior Academy and any former employer, any person, firm, corporation, school, or any government agency or any or all of them harmless and free of any liability for releasing any information (whether fact or opinion) that is within their knowledge or records. I agree that a photocopy of this authorization be accepted with the same authority as the original.

CORI (Criminal Offender Record Information) & SORI (Sex Offender Registry Information) I understand that Broward Junior Academy will perform a "CORI" and "SORI" check on me.

Employment Authorization I understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

Unlawful Discrimination Broward Junior Academy does not tolerate unlawful discrimination in its employment practices. Broward Junior Academy does not tolerate harassment, and no question on this application is used for the purpose of limiting or excluding an applicant from consideration for employment, on the basis of his or her sex, race, color, religion, national origin, citizenship, age, disability, or any other protected status under applicable federal, state, or local law. Examples of prohibited harassment include, but are not limited to, unwelcome physical contact, offensive gestures, unwelcome comments, jokes, epithets, threats, insults, name-calling, negative stereotyping, possession or display of derogatory pictures or other graphic materials, and any other words or conduct that demean, stigmatize, intimidate, or single out a person because of his or her membership in a protected category. Harassment of our employees is strictly prohibited, whether it is committed by a manager, coworker, subordinate, or non-employee (such as a volunteer, vendor or member). Broward Junior Academy takes all complaints of harassment seriously and all complaints will be investigated promptly and thoroughly.

I understand that the Broward Junior Academy does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal laws.

Truthfulness I certify that all information provided by me in support of my application for employment is true and correct to the best of my knowledge. I understand that misrepresentations or omissions may be cause for rejection, or may be cause for subsequent dismissal if I am hired.

Signature of Applicant _____ **Date** _____